

CHECKLIST FOR APPLICATION PACKET

Short term volunteer application form

- Your name needs to be written exactly as it appears on your passport.
- Your pastor must sign this form.

Medical Information Form

Fill in the appropriate information and attach a **copy** of the **front** and **back** of your insurance card.

Visa Application

- Below is a previously used form that contains all the information required for your Visa application. In an effort to keep the team organized, we ask that you complete the downloadable form and turn that in with your Application Packet. Once we have secured travel arrangements and received all paperwork, one single person will complete the online Visa applications as a group.

<http://www.brasilemb.org/images/users/220/VISA%20APPLICATION%20FORM%202008.doc>

- Make sure all the blanks are filled in with **BLOCK/CAPITAL** letters, as specified.
- A passport type picture must accompany application. Please use the size and background color specified.
- This can be filled out on your computer and printed, but you must **check within** the boxes. To do that in MSWord, right click on the box, go to Properties and under "Default Value" mark checked.
- Important info when filling out visa application:
 - #21.....Check tourism ONLY
 - #21aVisiting friends and sightseeing
 - #22Rio de Janeiro 20/07/10
 - #2311 days
 - #24Miramar Palace Hotel, Av. Atlantica 3668, Copacabana-Rio de Janeiro-RJ Brazil
 - #25Av. Atlantica 3668, Copacabana-Rio de Janeiro-RJ Brazil
 - #26011.55.21.2525.0303
 - #29Please be sure to sign and date (**DAY is 1st**) your application (day/month/year)

Passport

- If your passport is new make sure it is signed on the 2nd page.
- It cannot expire before January 20, 2011 in order to get a Brazilian Visa for this trip.

Physicians Only

- Current copy of State Medical Board License
- Copy of Passport

Prayer Partner Form

These are your prayer requests for the trip. Your sheet will be shared with someone who will pray for you.

Personal Testimony Form

- **Only** first time participants need to complete this form.
- Read the second page before writing your testimony.

Responsibility Release Form (best if printed in PDF format)

- Complete and sign.
- Your signature must be witnessed.
- Notary is only required for 18 years and younger.

IMPORTANT: All forms need to fit on one page. The Visa form is the exception. You will need to print front and back on one piece of paper as instructed below!